

Dear Parents,

Welcome to another exciting year at Zora Neale Hurston Elementary School. I am looking forward to working with you to ensure that your child is provided with the best possible educational experience.

As I firmly believe that life-long success depends on self-discipline, I have developed a classroom management plan that affords every student the opportunity to manage his/her behavior. Your child has been informed of the discipline plan and I have attached a copy of it to this letter for you to review with your child. After doing so, please sign and return the attached form.

I have also attached a supply list. Please ensure that your child’s name is written on all supplies and note that specific items (identified with an \*) will be collected and stored in the classroom.

A homelearning log will be sent home on Mondays explaining the homelearning activities for the week. Please note that homelearning is given on a daily basis and is expected to be completed, signed and returned the following day.

I have developed a class website with the purpose of creating a partnership with students and parents in order to encourage communication. Strong communication between home and school allows for maximizing student learning and positively impacting the classroom environment. The website will be updated weekly with homelearning assignments, spelling and vocabulary words, and important reminders. Student resources will also be updated as needed. The class website is [www.msalvarez3rd.weebly.com](http://www.msalvarez3rd.weebly.com). Please make sure to visit our website often!

Once again, welcome to what I am sure will be an exciting and productive school year in 3rd grade.

 Sincerely,

Dr. Alvarez

**Classroom Management Plan**



Rules

1. **Be Responsible**

* Raise your hand/Complete all work

2. **Be Safe**

* Keep hands to yourself/Walk, don’t run/Use materials wisely

3. **Be Caring**

* Use kind words /Take turns

4. **Be Respectful**

* Use good manners/Always be honest

Four different colored owl charts are located on the classroom bulletin board, where students have individually assigned pins with their numbers posted on them. Each chart represents a different color (green, yellow, blue, and red), each representing a different grade. They will begin each week with their pin on a green colored owl chart representing an “A.” If students do not follow classroom rules, they will have to change their pin to a different color chart and their conduct grade will be lowered by one level with each change.

* Green = A
* Yellow = B
* Blue = C
* Red = D/F

Note that conduct grades will be recorded weekly on the student’s homelearning sheet and their average will be represented on the report card at the end of the nine week period.

Zora Neale Hurston Elementary School follows the Miami-Dade county Code of Student Conduct which can be accessed at <http://ehandbooks.dadeschools.net/policies/90/index.htm>

**I have read and reviewed the classroom management plan with my child.**

Student’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_